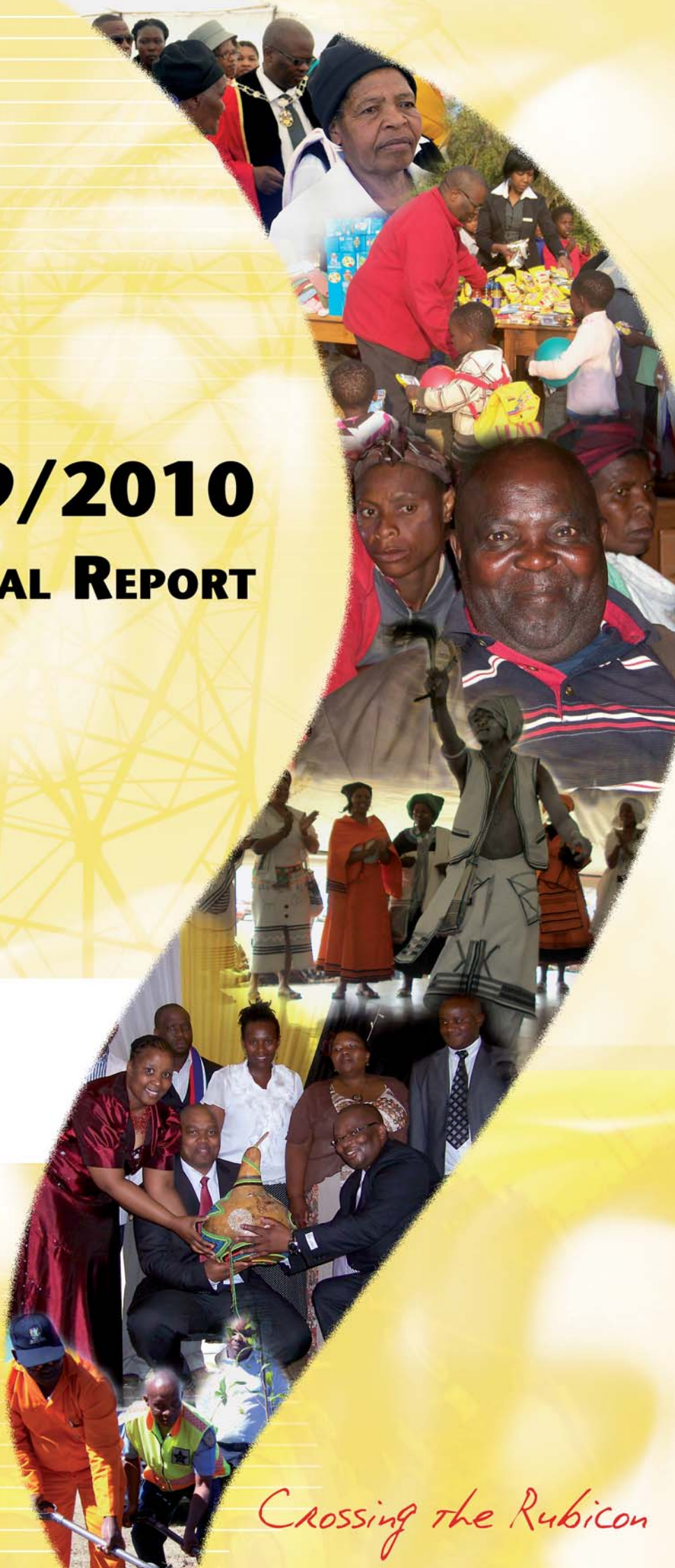


2009/2010 ANNUAL REPORT



GREATER
KOKSTAD
MUNICIPALITY

PROVINCE OF KWAZULU-NATAL



Crossing the Rubicon

Vision, Mission and Values



VISION

TO BE THE MOST EFFECTIVE IN PROVIDING SUSTAINABLE DEVELOPMENTAL SERVICES TO ALL OUR COMMUNITIES.

MISSION

WORKING TOGETHER TO RENDER A COMMUNITY DRIVEN, ECONOMICALLY VIABLE AND SUSTAINABLE SERVICES.

VALUES

ACCOUNTABILITY, TRANSPARENCY, HONESTY, INTEGRITY, ACCESSIBILITY, FAIRNESS, DIGNITY AND RESPECT, PROFESSIONALISM, CO-OPERATION AND TRUST.

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Crossing the Rubicon to Business Unusual

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ACRONYMS AND ABBREVIATIONS

AFSs	-	Annual Financial Statements
CBO	-	Community Based Organisations
CDW	-	Community Development Worker
CFO	-	Chief Financial Officer
CIDB	-	Construction Industry Development Board
DMA	-	Disaster Management Act
DLGTA	-	Department of Local Government and Traditional Affairs
DPLG	-	Department of Provincial and Local Government
DPASA	-	Department of Public Service and Administration
DBSA	-	Development Bank of Southern Africa
EXCO	-	Executive Committee
FBS	-	Free Basic Services
GIS	-	Geographic Information Systems
GKM	-	Greater Kokstad Municipality
HRD	-	Human Resources Development
ICT	-	Information Communications Technology
IDP	-	Integrated Development Plan
IDT	-	Independent Development Trust
IGR	-	Intergovernmental Relations
KZN	-	KwaZulu-Natal
KPA	-	Key Performance Area
KPI	-	Key Performance Indicators
LED	-	Local Economic Development
M&E	-	Monitoring and Evaluation
MDB	-	Municipal Demarcation Board
MDGs	-	Millennium Development Goals
MoA	-	Memorandum of Agreement
MoU	-	Memorandum of Understanding
MFMA	-	Municipal Finance Management Act
MIG	-	Municipal Infrastructure Grant
MSA	-	Municipal Systems Act
MSIG	-	Municipal Systems Improvement Grant
NCOP	-	National Council of Provinces
NGO	-	Non-governmental Organisation
NSDP	-	National Spatial Development Perspective
OHS	-	Occupational Health and Safety
PGDSs	-	Provincial Growth and Development Strategies
PMS	-	Performance Management System
PMU	-	Project Management Unit
SCM	-	Supply Chain Management
SDBIP	-	Service Delivery and Budget Implementation Plan
SLAs	-	Service Level Agreements
WSP	-	Workplace Skills Plan

Introduction and Overview

Accountability, transparency, honesty, integrity, accessibility, fairness, dignity and respect, professionalism, co-operation and trust

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INTRODUCTION

The Greater Kokstad Municipality is, in accordance with the legislative requirements of the Local Government: Municipal Systems Act, (Act Number 32 of 2000) and the Municipal Finance Management Act (Act Number 56 of 2003), required to report on the performance of the Municipality and present the financial statements for the year 2009/2010. The most important documents tabled by the Municipality are the Integrated Development Plan (IDP), the budget and the annual report. The IDP and budget set out what the Municipality intends to do and how the funds will be spent during a financial year, while the annual report reflects on actual performance and implementation of the IDP and budget during that year.

The annual report is a key performance report to the community and other stakeholders that reflects a true, honest and accurate account of the goals set by Council and the success or otherwise in achieving these goals. It includes a range of financial and non-financial information that collectively forms an authoritative and historic record of the activities and performance of the Municipality for the 2009/10 financial year.

LEGISLATION

The 2009/10 Annual Report for the Greater Kokstad Municipality has been compiled in accordance with Section 46 of the Municipal Systems Act (Act Number 32 of 2000), Section 121(3) of the Municipal Finance Management Act (Act Number 56 of 2003) and National Treasury MFMA Circular No. 11.

Section 46 of the Municipal Systems Act states that:

- (1) *A municipality must prepare for each financial year an annual report consisting of –*
 - (a) *a performance report reflecting –*
 - (i) *the municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;*
 - (ii) *the development and service delivery priorities and the performance targets set by the municipality for the following financial year; and*
 - (iii) *measures that were or are to be taken to improve performance;*
 - (b) *the financial statements for that financial year prepared in accordance with the standards of generally recognised accounting practice referred to in section 89 of the Public Finance Management Act, 1999 (Act No. 1 of 1999);*
 - (c) *an audit report on the financial statements and the report on the audit performed in terms of section 45 (b); and*

- (d) any other reporting requirements in terms of other applicable legislation.
- (2) A municipality must table its annual report within one month of receiving the audit report referred to in subsection (1)(c).

The preparation and adoption of annual reports is clearly defined in Section 121 of the Municipal Finance Management Act. Section 121(1) and (2) states that:

- (1) *Every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.*
- (2) *The purpose of an annual report is –*
 - (a) *to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;*
 - (b) *to provide a report on performance against the budget of the municipality or municipal entity for that financial year; and*
 - (c) *to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.*

The 2009/2010 Annual Report was tabled by His Worship the Mayor at a Council meeting held on 28 September 2010 as prescribed in Section 127(2) of the Municipal Finance Management Act. Thereafter, it was made public and the local community was invited to submit representations in accordance with Section 21A of the Municipal Systems Act and Section 127(5) of the Municipal Finance Management Act.



Upgrading of roads in Kokstad.

Foreword by His Worship the Mayor

This is indeed an honour to me to present what should be my last Annual Report as the political head of the Greater Kokstad Municipality. I am doing this, mindful of the legal requirements as contained in both the Municipal Finance Management Act and the Municipal Systems Act.

As the political leadership, in preparing the Annual Report, we are expected to ensure that amongst others, it covers the following:

- It provides an analytically detailed record of the activities of the Municipality during the financial year, that the annual report relates to;
- It provides a detailed report on the performance of the Municipality against the approved budget as well as targets set in the IDP and the SDBIP;
- It is presented in a manner that promotes accountability to the local community with regard to the decisions that have been made during the year; and
- Measures to be undertaken by the Municipality to improve performance, particularly in areas where performance has been found to be lacking;

As the Mayor of the Greater Kokstad, I have no doubt that the Annual Report presented herein covers all the points mentioned above and thus is in compliance with both Section 121 of the Municipal Finance Management Act (MFMA), Act 56 of 2003 and the Municipal Systems Act, Act 32 of 2000.

Without going into details with regard to the matters of service delivery and public participation, it is important to mention that our Mayoral Izimbizo have grown significantly over the past three years. The Mayoral Imbizo this year saw the visit from the Minister of Home Affairs Dr. Nkosazana Dlamini-Zuma, and the Deputy Minister of Trade and Industry, Mrs Maria Ntuli. In addition during the current year, we also enjoyed visits from the following political leaders:

- Premier of KwaZulu-Natal, Dr Zweli Mkhize, for the signing of the Adidas Jersey – Unite Mzansi Campaign;
- Provincial MEC for Agriculture Rural Development and Land Reform, Mrs Lydia Johnson – Launch of the One Home, One Garden campaign at Franklin;
- National Minister of Public Works, Mr Geoff Doidge – Launch of the Food For Waste Programme;
- National Minister of Human Settlements, Minister Tokyo Sexwale – Slums Clearance Programme, Franklin and Bhambayi.

These visits can only indicate one thing, which is that the Greater Kokstad Municipality has reclaimed its position as a National Player in matters of service delivery and that this is being noticed by all spheres of Government. In preparing this Annual Report, we have spared no information with the intention of being as transparent as we can. With this, it is therefore my considered view that this Annual Report has complied with minimum reporting requirements in all respects.

In closing, I would like to send my sincere gratitude to my colleagues at the Council EXCO, the Speaker and the entire Council, as well as the Accounting Officer and the rest of Management who have worked tirelessly throughout the year to deliver much needed services to our community, at the same time keeping track of our actions in order to make our reporting much easier.

Thank you very much.



CLLR. M. SITHOLE

Mayor, Greater Kokstad Municipality



Message from the Speaker of the Council

It is once again time to think back on the performance, achievement and shortcomings of the past year. All in Greater Kokstad Municipality can look back and recall many successes that have been achieved. To do what is expected from us is simply just not good enough, we always, and always will, endeavour to go that extra mile to ensure service excellence in everything we do. It is the responsibility of the municipality to periodically account to the members of the public; hence the Annual Report which is for public consumption.



My duty as the Speaker of the Council is to make sure that the Council meetings are held as per the municipal annual calendar as well as the portfolio committees. The Speaker also maintains order during meetings of the Council and ensures that the meetings are conducted in compliance with the Council's Rules of Order. I am very proud that the councillors of Greater Kokstad Municipality are making this duty easier for me by honoring the Council meetings as well as their Portfolio committees.

It has been constantly noted that the Greater Kokstad Municipality has made a significant effort to improve the public participation activities as demonstrated in the IDP forums, budget road shows and the Mayoral Imbizo. The community is encouraged to make use of these platforms as they are meant for them to communicate directly with their government. To all the stakeholders and partners who share our vision, both in the public sector and private sector, we say thank you for believing in us and making our achievements a reality. Once again, your support is our strength.

Amongst the activities that the Municipality has undertaken in the current financial year are the IDP Road Shows in all wards of Kokstad where the community was given an opportunity to identify their development needs. The community showed a great interest in the programme which was the result of the workshops that were conducted by the Municipality through the Community Based Planning Programme. The Office of the Speaker wishes to thank all who participated in this programme as their input will strengthen the service delivery planning.

The pivotal role played by our ward committees is recognized and appreciated by the Municipality. Their availability assist in linking the Municipality with our respective communities, however I would like to remind them that their commitment and dedication to their duties as ward committees will not only improve the service delivery in Kokstad but will change the lives of many people in our communities.

To enhance the community participation, various training has been done to capacitate our ward committees so that they can perform their duties better. They have been trained in IDP and Budget processes and project management. This training will assist them to have an understanding of processes and procedures of how the Municipality operates and to be able to monitor the projects that are being implemented in their wards. I would like to encourage the community of Kokstad to own their development, look after it and work together with the Municipality to stop and avoid the vandalism of the municipal properties as they belong to them.

Developmental Local Government, by its very virtue, is challenging and requires a dynamic application of strategies and tactics. I do want to record my appreciation to the leadership of the Municipality who have rolled up their sleeves and led from the front to record the progress we have made in the year under review. Going forward, I have full confidence in this team and I'm convinced indeed that working together we can and we will do more to bring a better life to all our people.


CLLR. M. KUTSHWA
The Speaker

Statement from the Municipal Manager

Section 121 of the Municipal Finance Management Act (MFMA) read with Section 46 of the Municipal Systems Act, Act 32 of 2000 regulates the manner in which the Accounting Officer should prepare both the Annual Report and the Annual Performance Report of the Municipality. In compliance with these pieces of legislation, it is indeed an honour and privilege for me to join the Mayor, our Political Head, the Speaker, who is the Chairperson of the Council and the entire Council to present this Annual Report to all our stakeholders and interested parties. As part of the compliance, this Annual Report has been prepared in line with the guidelines provided by the Department of Cooperative Governance and Traditional Affairs (CoGTA)



Strategic Planning Process

In preparing for the year ahead, the Municipality has established a strategic planning process which has been adopted by the Council and is supported by the Council as it is in line with the IDP Process Plan which is submitted annually to the Provincial Department of Cooperative Governance and Traditional Affairs. This starts with the preparation and adoption of the IDP process plan, adopted by the Council in August each year, followed by the IDP Community Roadshows in November, Budget Roadshows in February, Council Strategic Planning Workshop in March and the Management Strategic Planning Workshop in April each year. This process has ensured that the Municipality is able to comply with all the planning procedures, thus able to have its IDP, Budget and the SDBIP adopted by the Council before the 31st of May each year. The detailed planning process for the year under review is presented on page 96 of this report.

Service delivery in line with five National Key Performance Areas

During the current financial year, the Greater Municipality continued to conduct its planning and business operations in line with the five National KPA's. These are:

- Basic Service Delivery and Infrastructure;
- Local Economic Development;
- Financial Viability and Management;
- Institutional Development and Transformation; and
- Good Governance and Public Participation

On all National KPA's listed above, it is my considered view, as the Accounting Officer, that the Greater Kokstad Municipality has, in the main, achieved significantly most of the targets that it set itself at the beginning of the year, which were also included in the Municipal Service Delivery and Budget Implementation Plan (SDBIP).

It therefore gives me pleasure to submit this Annual Report to the Oversight Committee, the Audit Committee, the Council of the Greater Kokstad Municipality and ultimately the public at large.

MR. MXOLISI A. NKOSI

Municipal Manager

Report by the Audit Committee Chairperson

We are pleased to present our report for the financial year ended 30 June 2010.

1. Audit Committee Members and Attendance

In terms of the Municipal Finance Management Act (MFMA) and the Greater Kokstad Municipality's Audit Charter, the Audit Committee must comprise of six members, three of whom must be external independent members. None of the members may be Councillors. The Audit Committee comprises of the members listed hereunder and meets at least four times per annum as per its approved Charter.



Table 1.1: Audit Committee Meeting - attendance of members.

No.	Member of Committee	Position	Number of Meetings Attended	Number of Scheduled Meetings
1.	Ms N. Shabalala	Chairperson	4	4
2.	Mr S. Mjoli	External Member	3	4
3.	Mr A. Jordaan	External Member	3	4
4.	Mr M. Nkosi	Municipal Manager	4	4
5.	Mr L. Ndzelu	Chief Financial Officer	3	4
6.	Ms H. Adkins	Executive Support Officer	3	4

Table 1.2: Mandatory quarterly meetings for the 2009/2010 financial year.

Meeting	First Meeting 28 August 2009	Second Meeting 23 November 2009	Third Meeting 18 February 2010	Fourth Meeting 28 May 2010
Agenda Items				
1.	Annual Financial Statements for the year ending 30 June 2009	Risk and Control Assessment Report	First Quarterly Performance Report on the 2009/10 SDBIP	Third Quarterly Performance Report on the 2009/10 SDBIP
2.		First Quarterly Performance Report on the 2009/10 SDBIP	Report on the progress made regarding the conversion from IMFO to GRAP	Report on the progress made regarding the conversion from IMFO to GRAP
3.		Road Map for the preparation of the Annual Report for 2008/09	Forensic Audit on Fleet Management and fuel cards usage	Report on the progress made to address matters of emphasis raised by the AG
4.		Progress report on the outsourcing of the Internal Audit	Report on Governance for South Africa (King III Report)	Revised Internal Audit Plan

Meeting	First Meeting 28 August 2009	Second Meeting 23 November 2009	Third Meeting 18 February 2010	Fourth Meeting 28 May 2010
Agenda Items				
5.		Management report on the regularity audit and the audit of performance information for the year ended 30 June 2009	Progress report on the approval of the Annual Report for the year 2008/09	Report on IPMS Review
6.		Audit Committee Skills Programme	Report on the progress made to address matters of emphasis raised by the AG	Report on the ICT General Controls Review
7.		IT Disaster Recovery Plan	SCM Forensic Audit Report	Report on materiality framework
8.			Internal Audit Report for the period ending 31 December 2009	

2. *Audit Committee's Responsibilities*

The Audit Committee's responsibilities are outlined in Section 166(2)(b) of the Municipal Finance Management Act, Act 56 of 2003. The Audit Committee has adopted appropriate formal Terms of Reference as its Audit Committee Charter, has regulated its affairs in compliance with this Charter and has discharged all its responsibilities as contained therein. A summary of the Audit Committee's responsibilities in terms of the MFMA and its Charter is that it is responsible for, among other things, the following:

Performance Management

- Review of the quarterly reports submitted by internal audit on performance measurement;
- Review the performance management system ensuring functionality thereof and compliance with the Act;
- Focus on economy, effectiveness, efficiency, reliability and impact applicable to the Municipality's own key performance indicators; and
- Reporting on the outcomes of its review and focus areas to the Council, at least twice per annum.

Annual Financial Statements

- Review significant adjustments resulting from the audit;
- Review effectiveness of the internal audit;
- Review risk areas of the operations to be covered in the scope of the internal and external audits; and
- Review the adequacy, reliability and accuracy of the financial information provided to management and other users of such information.

Internal Control and Internal Audit

The monitoring and supervising of the effective function of the internal audit including:

- evaluating performance, independence and effectiveness of internal audit and external service providers through internal audit;

- review the effectiveness of the internal controls and to consider the most appropriate system for the effective operation of its business; and
- initiating investigations within its scope, e.g. employee fraud, misconduct or conflict of interest.

Ethics

Reviewing the effectiveness of mechanisms for the identification and reporting of:

- any material violations of ethical conduct of Councillors and municipal staff;
- compliance with laws and regulations; and
- environmental and social issues.

Compliance

- Carrying out investigations into financial matters as Council may request;
- Reviewing the effectiveness of mechanisms for the identification and reporting of:
- Compliance with laws and regulations; and
- The findings of regulatory bodies or audit observations.

The Audit Committee is satisfied that it has complied with its responsibilities and has discharged them properly and efficiently.

3. *Internal Controls and Internal Audit*

The system of controls is designed to provide cost-effective assurance that assets are safeguarded and that liabilities and working capital are efficiently managed. In line with the MFMA and the King II Report on Corporate Governance requirements, Internal Audit provides the Audit Committee and management with assurance that the internal controls are appropriate and effective. This is achieved by means of the risk management process, as well as the identification of corrective actions and suggested enhancements to the controls and processes. From the various reports of the Internal Auditors, the Audit Report on the Annual Financial Statements, the matters of emphasis and management letter of the Auditor-General, it was noted that no significant or material non-compliance with prescribed policies and procedures have been reported. Accordingly, we can report that the system of internal control for the period under review was effective. The Audit Committee is satisfied with the internal controls in place and overall adherence to those controls.

4. *Performance management System*

In addition, members of the Audit Committee participated in the Performance Assessment of Senior Management Staff.

Table 1.3: Performance Assessment of Senior Management Staff by the Audit Committee.

	Audit Committee Member		
	Mrs N. Shabalala Assessment - 28 May 2010	Mr S. Mjoli Assessment - 29 May 2010	Mr A. Jordaan Assessment - 2 June 2010
Employee Assessed	Municipal Manager (Section 57 Manager)	Manager Administration: Mrs Z. Mbhele	Mr T. du Toit
	Chief Financial Officer (Section 57 Manager)	Personnel Administrative Co-ordinator: Ms T. Eksteen	Manager Community Safety: Mr S. Mtshengu
	Executive Manager: Corporate Services (Section 57 Manager)	Executive Support Officer: Ms N. Msomi	Manager Financial Services: Mrs N. Gqola
	Executive Manager: Infrastructure, Planning and Development (Section 57 Manager)	Manager Planning and Development Mr D. Mbongwa	Accountant Budgeting and Reporting: Ms Q. Deyi
		Manager Youth and Special Programmes: Mrs P.T. Coetzee	Accountant Supply Chain: Mr B. Vumase

	Audit Committee Member		
	Mrs N. Shabalala Assessment - 28 May 2010	Mr S. Mjoli Assessment - 29 May 2010	Mr A. Jordaan Assessment - 2 June 2010
Employee Assessed		Manager Human Resources: Mrs N. Kubone	Accountant Expenditure and Income: Mr Z. Mani
		Civil Engineering Cord: Mr T. Shandu	
		Manager Civil Engineering: Mr F. de Lange	
		Building Inspectorate Cord: Mr T. Mfene	
		Ex Manager Civil Engineering: Mr S. Ntonga	
		Ex Planning and Development Cord: Ms T. Mkhize	

Based on our observation, we are satisfied that the assessment were carried out in a manner that was fair, objective and aligned to service delivery targets set at the beginning of the year.

5. *Quarterly Report submitted in terms of the MFMA*

The Audit Committee received and reviewed certain performance management reports and is satisfied with the content and quality of these monthly and quarterly reports prepared and issued by the Accounting Officer and management during the year under review.

6. *Evaluation of Annual Financial Statements*

The Audit Committee has:

- reviewed and discussed with the Auditor-General and the Accounting Officer the audited Annual Financial Statements to be included in the Annual Report;
- reviewed the Auditor-General's management letter and management responses;
- reviewed the accounting policies and practices; and
- evaluated the audited Annual Financial Statements to be included in the Annual Report and, based on the information provided to the Audit Committee, considered that the said statements comply in all material respects with the requirements of the MFMA and Treasury Regulations as well as South African Statements of Generally Accepted Accounting Practice (GAAP) and certain statements of Generally Recognised Accounting Practice (GRAP) and statements of Generally Accepted Municipal Accounting Practice (GAMAP).

The Committee concurs and accepts the conclusions of the Auditor-General on the Annual Financial Statements and is of the opinion that the audited Annual Financial Statements be accepted and read together with the report of the Auditor-General.

7. *Conclusion*

I would like to thank my colleagues for making themselves available to serve on this Committee and for the significant contribution that they have made. We are also grateful to the Accounting Officer, Chief Financial Officer, the Auditor-General and other invitees to our meetings, including the external service providers, all of whom provided invaluable information to the Committee.



Ms N. SHABALALA

Chairperson: GKM Audit Committee

Overview of the Municipality

SYNOPSIS

Situated in the south-west segment of KwaZulu-Natal, the Greater Kokstad Municipality (KZN433) is part of the Sisonke District Municipality (DC43). The municipal area is bordered by KwaSani Local Municipality to the north, uMzimkhulu Local Municipality to the east, uMzimwabantu Local Municipality to the south-east, uMzimvubu Local Municipality (under the jurisdiction of the Eastern Cape) to the south and Matatiela Local Municipality and Lesotho to the west. The Municipality is classified as a local authority which forms the third sphere of government.

There is a good road network through the area with the national N2 providing the central link to Durban via Port Shepstone in KwaZulu-Natal and Umtata in the Eastern Cape. The R617 connects the urban centres within the municipal area as well as being the gateway to the tourism area along the southern uKhahlamba Drakensberg World Heritage Site. The other major route is the R56 that links Kokstad with Pietermaritzburg via Ixopo.

The land use is predominately agricultural with indigenous forests, areas of biodiversity and four urban nodes, Kokstad town, Bhongweni, Franklin and Swartberg. Kokstad is the major economic centre for the area as well as for the neighbouring municipalities, especially those situated in the Eastern Cape.

Over 80% of the population is African followed by small percentages of Coloured, White and Indian respectively. The accuracy of the population figures due to a lack of valid and reliable statistics, the impact of HIV/Aids and the high immigration from the Eastern Cape areas presents an enormous challenge to the Municipality with regard to planning and providing basic services and employment opportunities to the communities.

GEOGRAPHIC PROFILE

1. Locality

The Greater Kokstad Municipality forms part of the Sisonke District Municipality area (DC43), which lies on the south-west tip of KwaZulu-Natal, bordered by Matatiela Local Municipality on the west, Lesotho and part of Eastern Cape on the north-west.

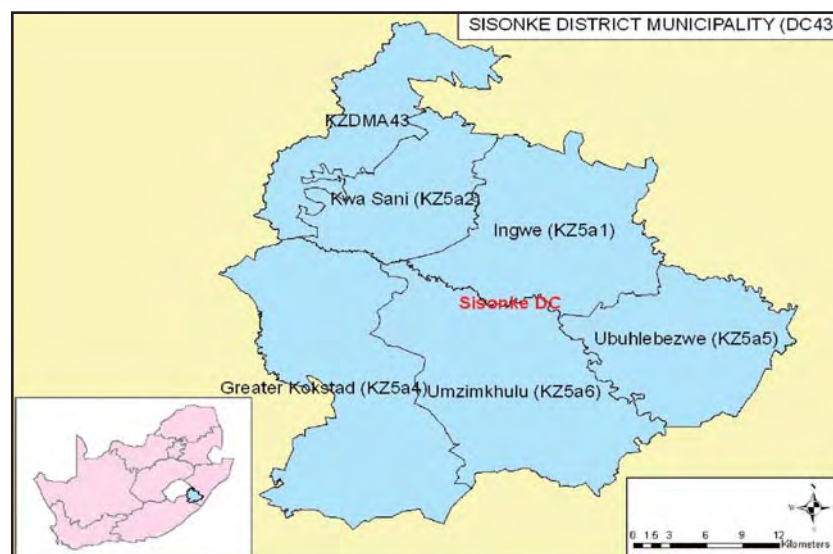


Figure 1: Location of local municipalities within the Sisonke District Municipality.

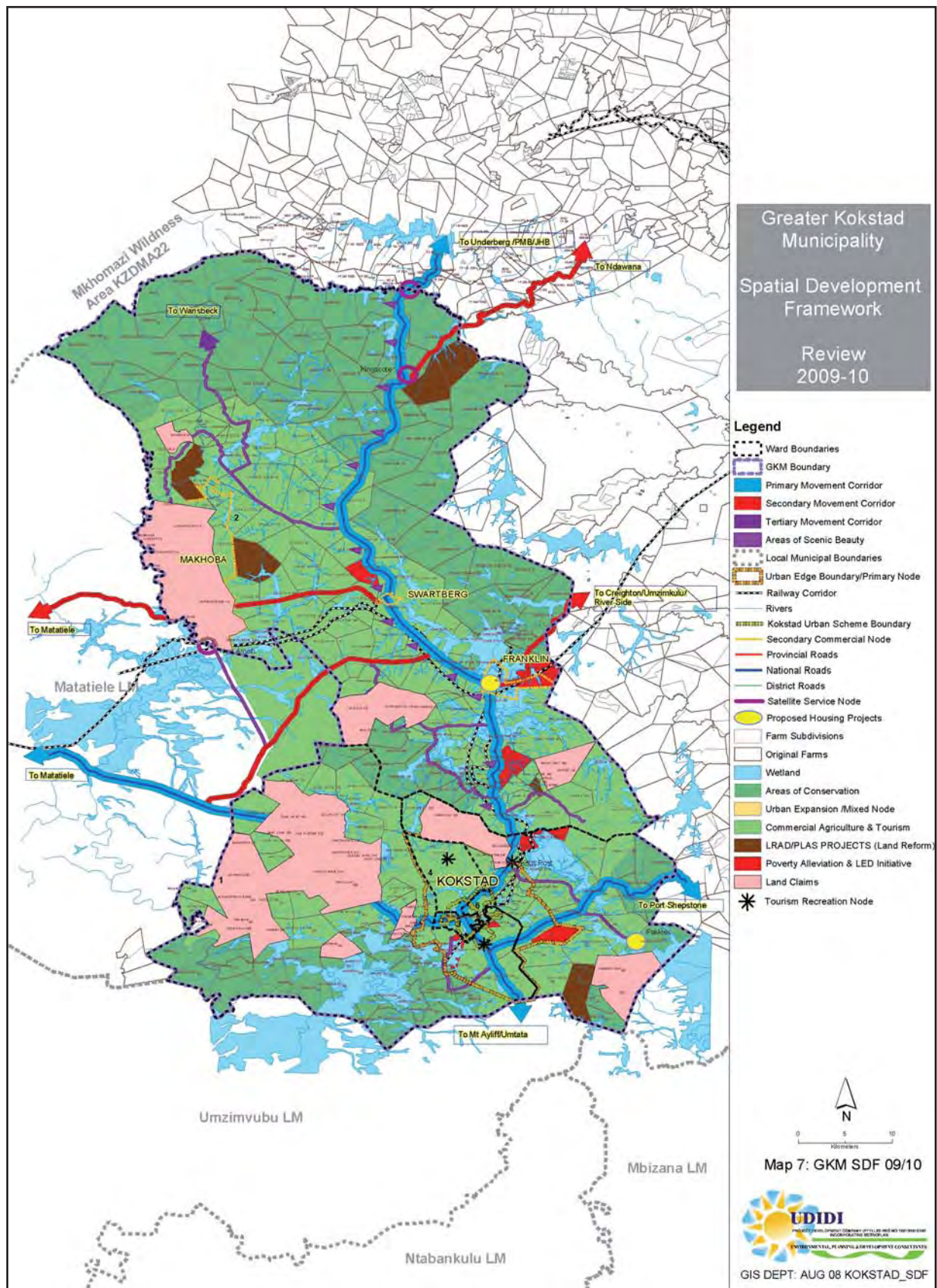


Figure 2: The Greater Kokstad Municipality Spatial Development Framework.

The Greater Kokstad Municipal area of jurisdiction is approximately 2 679,8370 square kilometres in extent. The Greater Kokstad shares its borders with KwaSani, Matatiela, Umziwabantu local municipalities and the KwaZulu-Natal enclosed portion of the Eastern Cape Province. It is one of the five municipalities that make up the Sisonke District Municipality. Greater Kokstad Municipality functions as the district node and dominant commercial centre in the Sisonke District.

Areas of urbanisation in the Greater Kokstad Municipality comprise of Kokstad Town, Bhongweni, Franklin and Swartberg. Land uses within these areas are typically urban mixed uses with acceptable levels of infrastructural and service development and a minimal provision of social facilities and services to support the resident populations. Industrial development is concentrated in Kokstad Town.

The Greater Kokstad Municipality is crossed by a number of important transportation routes, such as the N2 Development Corridor that links the area to the major economic hubs such as Port Shepstone and Durban in the KwaZulu-Natal Province and Umtata in the Eastern Cape Province. The town of Kokstad has a good location being on the N2 between the north-east and Umtata in the south. Other regional access roads include the R56 to Cedarville and Matatiela in the west and the R617 to Franklin, Swartberg, Underberg and Pietermaritzburg in the north of the Municipality.

The Municipality is reliant on the agricultural sector for its economic well-being. This sector contributes considerable of the gross geographic product of the area and employs the majority of the workforce.

The population distribution in the municipal area is characterised by relatively high population densities within urban nodes, and low densities in agricultural areas as a result of farms under white ownership.

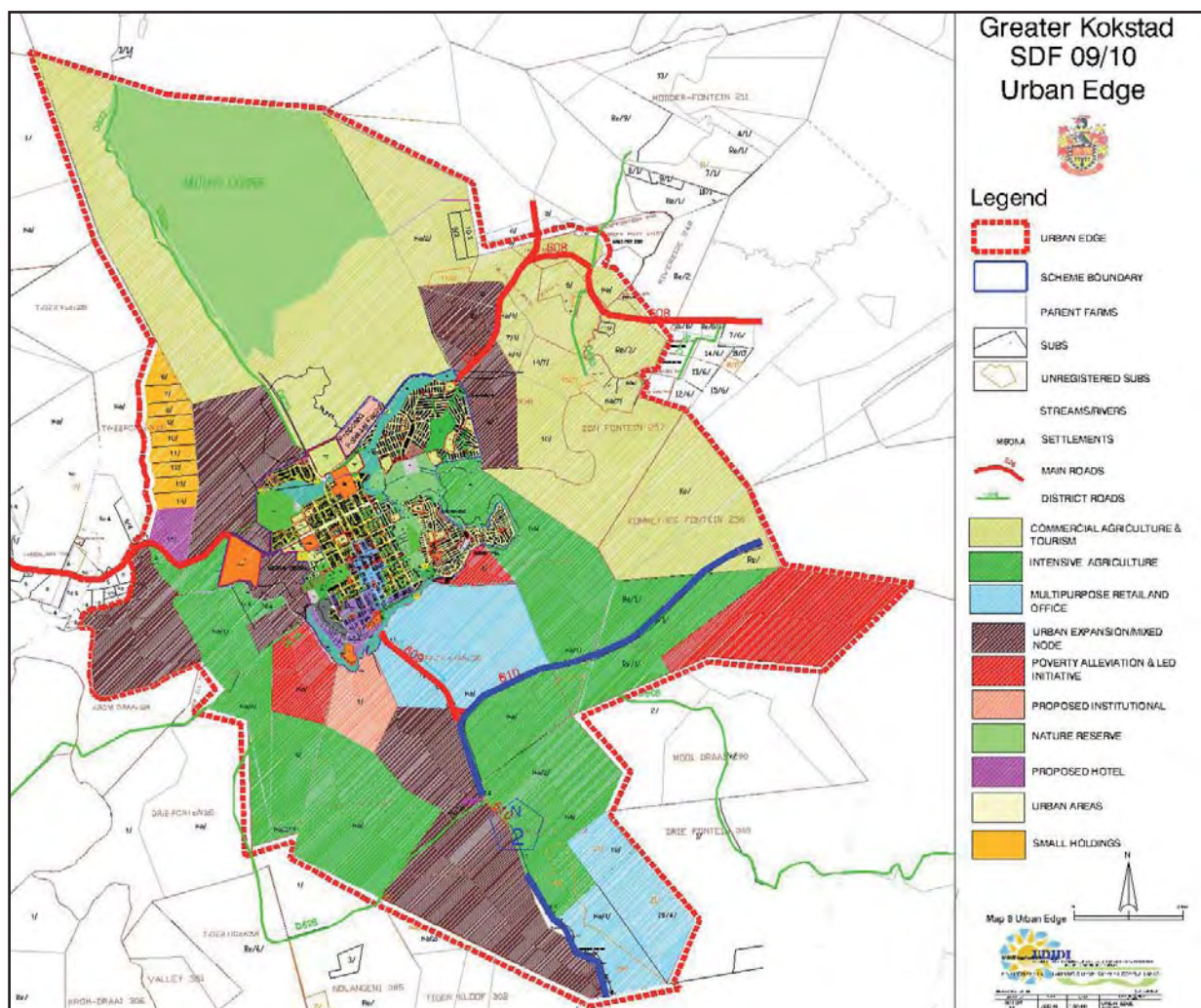


Figure 3: The Greater Kokstad Urban Edge.

Presently Kokstad Town comprises various government sectors, all basic shopping facilities, doctors, churches, bed and breakfast and community facilities such as halls, recreational centres and superb homes in a quite relaxed environment.

2. *Geology and Soils*

Greater Kokstad is underlain in the most part by mudstone; small portions of the Municipality are underlain by dolerite. The extreme southern areas are underlain by shale while the extreme northern areas are underlain by basalt. The soils in the Municipality are highly variable ranging from deep, highly leached, strongly acid soils to shallow badly drained soils. Where soils are shallow fertility is low but they have good physical properties.

3. *Topography*

The topography of the area is gently to moderately rolling over large areas but with some mountains terrain.

4. *Climate*

Rainfall in the area varies between 620mm to 1265mm annually. It is a summer rainfall area with an annual average temperature of 14.2°C. Severe frosts are common in winter and occasional snowfalls occur in the higher altitude areas.

5. *Hydrology*

The municipal area is characterized by existing wetlands, rivers and streams traversing throughout the municipal area. Surrounding the wetlands are areas of scenic beauty with potential for tourism related activities. These wetlands are of particular importance as they play an integral role in water recycling. A majority of the Municipality falls within the Mzimvubu Catchment. Important river systems in the Greater Kokstad Municipality are the Mzimvubu, Riet, Krom, Pampeonspruit, Dotela, Mzintlanga, Mill Stream, Manzinyama, Doewig and Mzintlava Rivers. These rivers not only contribute to the scenic beauty of the Municipality, but are also important resources for the survival of the most of the communities in the area.

6. *Environmental Management Areas*

The municipality is endowed with various products of archaeological importance e.g. the old buildings, various sites with historical markings, paintings.

The Provincial Planning and Development Commission designated a portion of the Municipality as part of the Drakensberg Special Case Area Plan. The designation plan is reflected in the Spatial Development Framework and the Municipality respects the designation and associated proposed development controls in order to protect the natural and tourism values of the Drakensberg, recently listed as a World Heritage Site (WHS) for their natural and cultural values. The listing of the uKhahlamba Drakensberg World Heritage Site opens up enormous tourism opportunities to the Municipality. The Municipality includes buffer, conservation and agriculture zones of the SCAP.

The rugged mountainous terrain and the contrasting grassland of the Greater Kokstad Municipality provide a scenic quality to it. The area has a natural resource base that has not been exploited by development except for the residential areas that utilise the natural resources for their daily survival. These resources could however, if well managed contribute to the economic development of the Municipality.

The development of the special management area and its border should be managed, as these areas are environmentally sensitive and contribute to the natural scenic beauty of the Municipality. Opportunities exist however, for the establishment of community conservation and private game farm options within these conservation designated areas, as well as for the development of community run lodges and accommodation facilities.

DEMOGRAPHIC ANALYSIS

1. *Population*

Statistics South Africa 's 2001 census Community Survey of 2007, and the Demarcation Board data have been used for the demographic and the economic information in this section.

Table 1.4: Population density and households

	Population 2001	Population 2007	Households 2001	Households 2007
Sisonke District	456 492	500 082	72 244	105 659
Greater Kokstad	56 526	46 724	19 633	14 321

Source: Statistics South Africa, Census 2001 and Community Survey, 2007

Table 1.4 illustrates the overview of the population size and densities within Sisonke District and the Greater Kokstad Municipality. According to the Household Survey of 2007, the Greater Kokstad Municipality had a population reduction of -21% growth rates in this period.

The distribution of the population based on racial groups is illustrated in Table 1.5. The statistics depicted in Table 1.5 and Figure 4, show that the black community is dominant in the Municipality followed by coloured, then the white community. Indians or Asians are the smallest community in the Municipality. In addition, that there is a reduction from 2001 to 2007 in terms of white and black population members, with a slight increase in the coloured and Indian population group.

As shown in Figure 5, the Greater Kokstad population is relatively young with 35.87% of the population below the age of 39. This relatively young population signifies high potential for population growth in the future which further exacerbates the supply and demand scenario for more housing, education and health services in the foreseeable future.

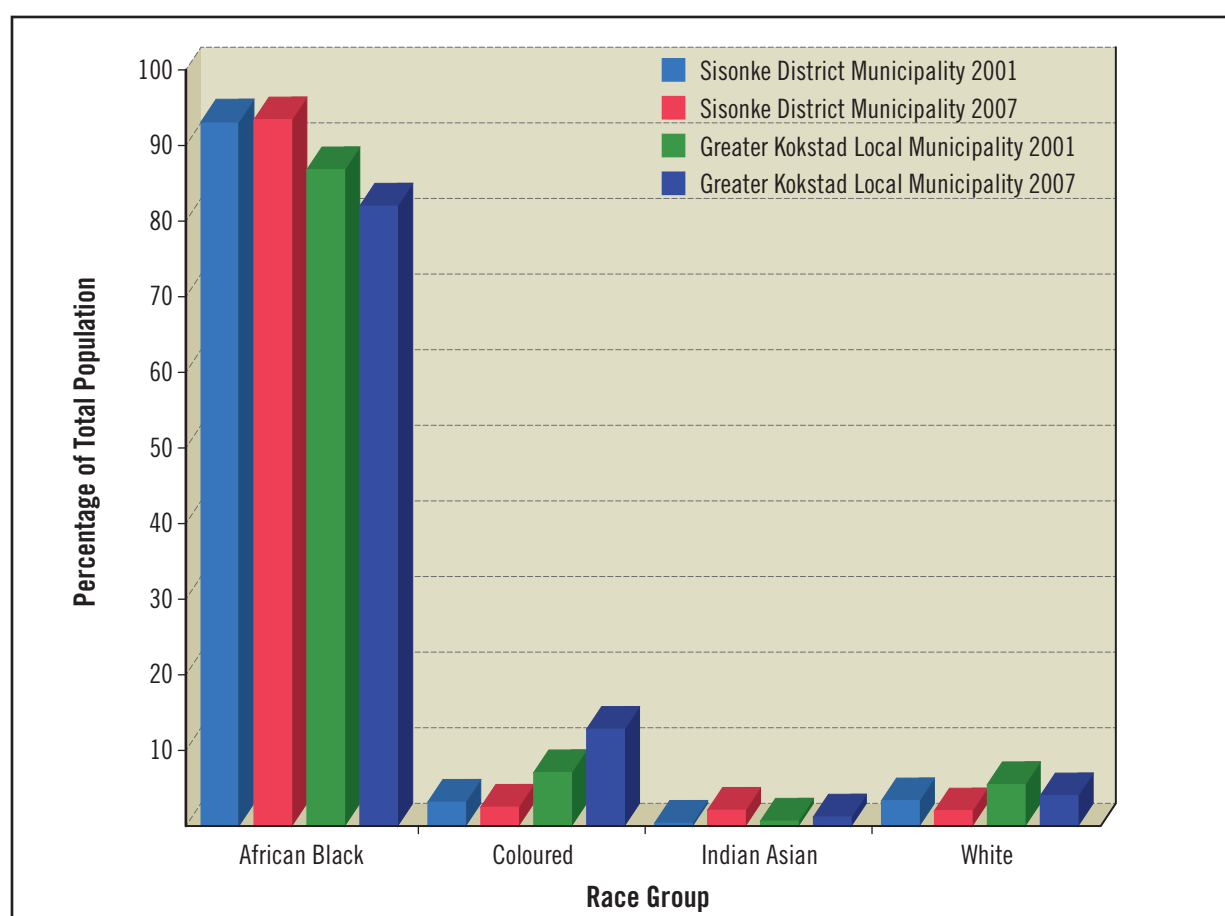


Figure 4: Population distribution per race (percentage of total population).

Table 1.5: Population distribution per race (percentage of population)

	Sisonke DM 2001	Sisonke DM 2007	Greater Kokstad LM 2001	Greater Kokstad LM 2007
African Black	93.12	93.40	86.80	82.00
Coloured	3.16	2.50	7.06	12.80
Indian or Asian	0.38	2.10	0.66	1.20
White	3.34	2.00	5.48	4.00
Total	100.00	100.00	100.00	100.00

Source: Statistics South Africa, Census 2001 and Community Survey, 2007

The segment of the population falling within the 15 – 69 groups would essentially be classified as the potentially economically active population of the Greater Kokstad Municipality. This means that the Municipality, sector departments and NGOs must direct their development plan in favour of youth. This data also means that there must be improved intake of social security grants especially the child support grants within the municipal area.

The Municipality has a relatively small percentage of elderly people (3.4%), which brings to question whether people are not living to an old-age, owing to untimely deaths or whether there is generation of people that have left the area and are enjoying old age elsewhere. The youth account for (35.87%) this further indicates the high dependency rates on those that are economically active. This brings us to the key issues of concern in the area such as high unemployment rate, lack of skills, HIV/AIDS and substance abuse.

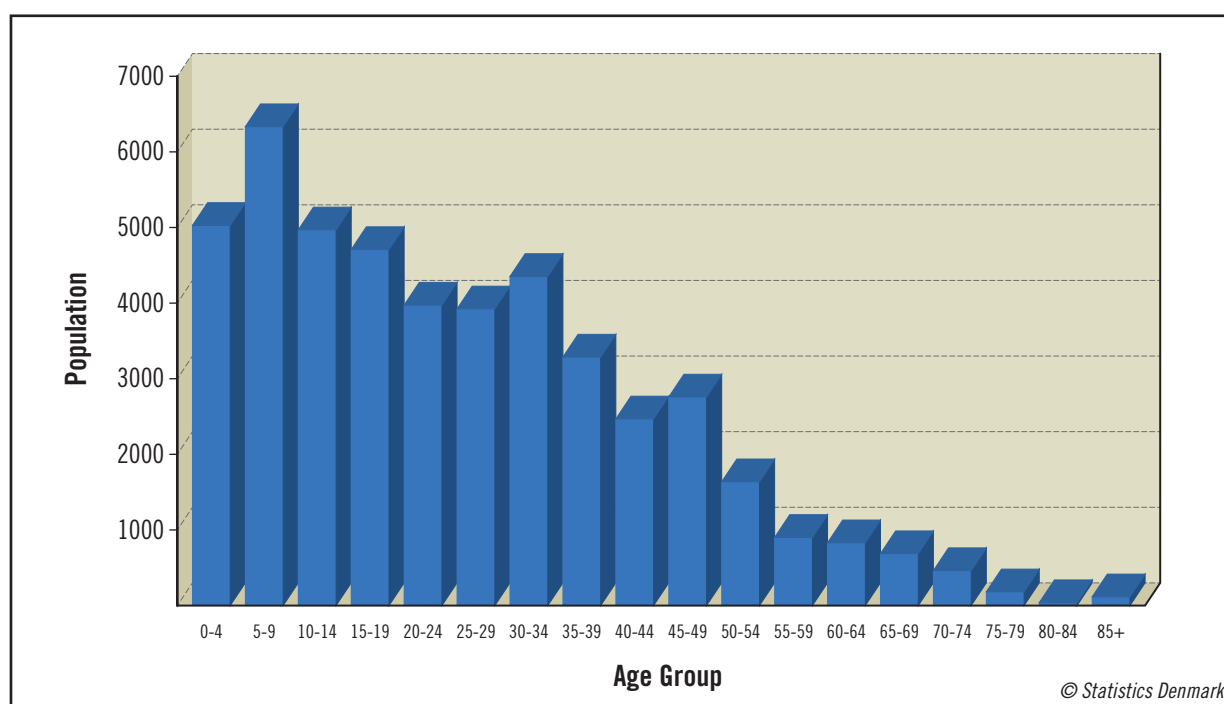


Figure 5: Population by age group in the Greater Kokstad Local Municipality in 2007.

2. Education

Fifty-four percent (54%) of the population in the Greater Kokstad Municipality have a secondary level of education, as indicated in Table 1.6. In total the Greater Kokstad Municipality has approximately 60% of the population that has some form of schooling from primary education to tertiary level. This is positive for the Municipality because it provides a skills base for the area that requires minimum training.

As indicated in Figure 6, there is a high level of non-literacy in the Greater Kokstad Municipality, and this is higher than in the district. One of the explanations to which this could be attributed is the challenge of accessibility to schooling, especially in rural areas.

3. HIV/Aids

There is a lack of clear and reliable data regarding HIV at a local municipal level. However, it is nonetheless clear that it is a very serious issue and should be incorporated into whatever strategies

Table 1.6: Levels of education

Municipality Area	Levels of Education								
	No Schooling	Pre-School	School	Collage	Technikon	University	Adult Education Centre	Other	Total
Sisonke District Municipality	28.92	2.34	68.19	0.18	0.10	0.08	0.06	0.13	100.00
Greater Kokstad Local Municipality	41.31	3.01	54.80	0.44	0.20	0.14	0.01	0.09	100.00

Source: Statistics South Africa, Census 2001

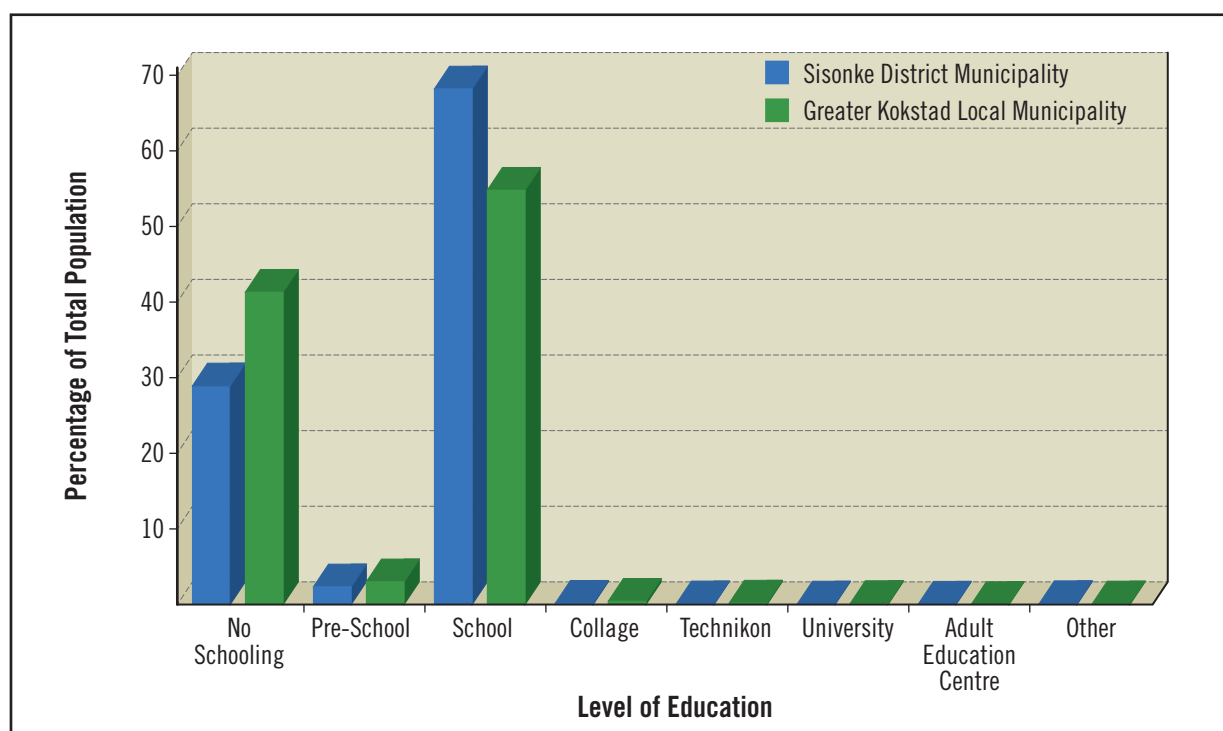


Figure 6: Levels of education comparatively between the Greater Kokstad Municipality and Sisonke District Municipality.

or developments that are undertaken in the study area. Typical impacts of HIV/Aids on planning and development are as follows:

- Population growth and the structure of the population will change in terms of age and gender;
- Demand for services such as school, housing and health care facilities will change;
- Decreased productivity of workers;
- Impact on capacity of institutions;
- Spatial implications; and
- Impact on the local economy.

HIV is a problem that all levels of government need to address as a collective, due to the enormity of the problem. The Greater Kokstad Municipality therefore needs to work closely with the District and align strategies, projects and programmes.

In the past the Municipality did not fund HIV prevention and care programmes for the wider community; this was done by the Province. It is interesting to note that the Municipality has for the first time committed it funds towards HIV prevention and care for the wider community.

SPATIAL REALITIES

The Greater Kokstad Municipality has three urban nodes; Kokstad Town, Swartberg and Franklin. Kokstad Town is the major economic centre due to its strategic location in terms of the transport network, economic and administrative activities. The National Route (N2) links the area to the major economic nodes such as Port Shepstone and Durban in the KwaZulu-Natal Province and Umthatha in the Eastern Cape Province. The R56 links Kokstad to Ixopo and Pietermaritzburg. The strategic location of Kokstad creates opportunities for economic growth.

Emanating from the spatial location of the area is a high population growth rate due to high migration of people from the Eastern Cape and Lesotho into the area in search for employment opportunities. The Municipality is therefore faced with a challenge of planning, providing basic services, housing and creating employment opportunities for its growing communities.

There are also land reform projects in rural areas like Kransdraai, Pakkies I and 2. Apart from the built environment, there are also agriculture, indigenous forests and areas of biodiversity. The Municipality acknowledges the relationship between the built and the natural environment and has adopted an integrated approach to development and protection of the natural environment.

One major spatial challenge facing the Municipality is illegal occupation of land for housing purposes. The Municipality has no systems in place to deal with the situation. However, the implementation of the Land Use Management System (currently in the preparation phase) and the preparation of by-laws (to be prepared after the Land Use Scheme has been completed) will enable the Municipality to control land use and apply to the court to demolish any structure that is in contravention of its Land Use Scheme. This will contribute towards orderly and harmonious development.

The following spatial characteristics, issues and challenges impact on the future development of the Greater Kokstad Municipality and need to be taken forward in the IDP Process:

- Illegal occupation of land for informal housing purposes.
- Mushrooming of informal settlements on floodline and protected wetland areas.
- Kokstad Town is presently not conveying a very good image for the Greater Kokstad Municipality, due to the character of key infrastructure.
- There is minimal integration of environmental, land use and transport management systems.
- A need exists to redirect growth and development to the previously disadvantaged areas and areas of economic opportunity while focusing on the redevelopment of deteriorating areas within the municipal area.
- There has been a substantial increase in the number of illegal small business operators that are conducting business from home without permission. This has given rise to traffic and safety problems as these areas were not designed for such purposes.
- Infrastructure like roads, electricity and telephones, all the main services are in the urban areas.

LAND REFORM

The main components of land reform are that:

- Land reform must contribute to economic development and poverty alleviation, particularly in rural areas;
- The substantial increase of black ownership of commercial agriculture must be promoted;
- The importance of an integrated approach to land reform in close collaboration with other departments (particularly the Department of Agriculture and Human Settlement), and the other spheres of government;
- The Department of Land Affairs must actively work with Provincial Government and District Municipality to build the capacity of the latter to undertake land reform and land development planning;
- The importance of national spatial planning for sustainable development;
- In addition to the above the following points can be added which are of specific reference to the Greater Kokstad Municipal area:
 - » A strategy for the distribution of information on land reform to stakeholders and possible beneficiaries. It is anticipated that existing representative structures such as the Farmers Associations, Kokstad Chambers of Commerce and the larger commercial landowners should remain the focus for this exercise from where the information can filter down to grassroots levels; and
 - » As most of the areas in the Greater Kokstad are under the control of a farming community, land reform becomes complicated. The Land Reform Legislation does not cater for the land extension within the sub-region. Land Reform will contribute to the increased opportunities for commercial farming thus aiding in the economic development of the Greater Kokstad Municipality.

WASTE MANAGEMENT

During 2005, the Municipality commissioned consultants to assess and advise on the options or provide solutions for waste management that can be sustainable. This exercise included the assessment of general domestic and commercial waste collection service, the street sweeping and cleaning service and waste disposal facility and management service.

An assessment of the internal mechanisms for waste management was completed in August 2005 and the team of consultants was further instructed to undertake assessment of the external mechanisms prior to Council making a decision.

The Municipality together with other government partners has implemented the “food for waste” programme; which essentially is a creative approach towards addressing poverty and waste/cleansing management. This is seen as a progressive approach towards waste management.

Despite attempts to identify suitable land for a landfill site, the Municipality has not yet identified suitable land to enable its planning for the landfill site. This remains an important issue for the Municipality.

The following environmental characteristics, issues and challenges impact on the future development of the Greater Kokstad Municipality and need to be taken forward in the IDP Process:

- Erosion and the degradation of fields as a result of poor land management due to overgrazing and incorrect cultivation methods need to be addressed by means of control measures and efforts are needed to increase people’s awareness of the advantages of good waste management practices.
- Erosion and water pollution is a common problem in the area as the people use the rivers for all purposes including washing cars and clothes, animal feed, human consumption and other purposes.
- Fires occur during protracted periods of droughts and are aided by the generally dense vegetation such as forests and invasive alien vegetation throughout the municipal area.
- Illegal dumping needs to be controlled.
- A landfill waste dump needs to be developed to manage the waste sustainably.



Governance

To be the most effective in providing sustainable developmental services to all our communities.

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INTRODUCTION

The executive and legislative authority of the Greater Kokstad Municipality is vested in the Municipal Council. The Council is comprised of 11 Councillors, which includes the Mayor, Deputy Mayor and the Speaker. The Council has the right to govern, on its own initiative, the local government affairs within its boundaries but has a duty to encourage the involvement of the local community. It exercises its authority by developing and adopting policies, plans, strategies and setting targets for delivery within its financial and administrative capacity. The Speaker chairs and maintains order during Council meetings and ensures that Council and committees comply with the Code of Conduct for Municipal Councillors.

The executive authority of the Municipality is implemented through an Executive Committee, which is comprised of 3 members. The Exco has delegated absolute authority to exercise the powers, duties and functions of the Council, excluding those directives delegated specifically to other standing committees and those wholly resolved to the Greater Kokstad Municipality. The functioning of the Executive Committee is supported by 3 Committees, namely Infrastructure, Planning and Development Committee, Governance Committee and Social Development Committee. These committees convene to consider and discuss matters pertaining to their respective portfolios and continue to assist the Exco in policy development and monitoring in order to accelerate service delivery.

The Municipal Manager and Section 57 Managers (in terms of the Municipal Systems Act, Act No. 32 of 2000) represent the Municipality's administration at the meetings of the above committees. They convey the status of targets and achievements as mandated by the community and Council.

The Municipality has established a ward committee within each of the 6 Wards and are chaired by the Councillor representing the respective ward in Council. These committees were formulated to enhance participatory democracy in local government, especially with regard to their relevant ward. Committee members are provided with opportunities to develop and build capacity by the Municipality which enables them to effectively perform their functions. This also augments the understanding and appreciation of developmental local government within the wards.



Councillors and Management at the Municipal Cultural Heritage Day.

Council Members



*Cllr. M. Sithole
Honourable Mayor*



*Cllr. M.S. Kutshwa
The Speaker*



*Cllr. N. Thabethe
Deputy Mayor*



Cllr. W.D. Bhengu,



Cllr. N. Jojozi



Cllr. M. Mathe



Cllr. N. Mavuka



Cllr. J.J. Mblongo



Cllr. P. Nocanda



Cllr. F.A. Rodgers



Cllr. M. White

SECRETARIAT

*Scheduled Council Committee Meetings for July 2009 to June 2010 Financial Year**Table 2.1: Council Meeting - attendance of Council Members.*

No.	Member of Committee	Number of Meetings Attended	Number of Meetings Not Attended	Number of Scheduled Meetings
1.	Cllr. M.S. Kutshwa	11	0	11
2.	Cllr. M. Sithole	11	0	11
3.	Cllr. N. Thabethe	8	3	11
4.	Cllr. W.D. Bhengu	11	0	11
5.	Cllr. N. Jojozi	7	4	11
6.	Cllr. N. Mavuka	8	3	11
7.	Cllr. J.J. Mhlongo	11	0	11
8.	Cllr. M. Mathe	10	1	11
9.	Cllr. P. Nocanda	10	1	11
10.	Cllr. M. White	6	5	11
11.	Cllr. F.A. Rodgers	8	3	11

Table 2.2: Special Council Meeting - attendance of Council Members.

No.	Member of Committee	Number of Meetings Attended	Number of Meetings Not Attended	Number of Scheduled Meetings
1.	Cllr. M.S. Kutshwa	5	0	5
2.	Cllr. M. Sithole	5	0	5
3.	Cllr. N. Thabethe	5	0	5
4.	Cllr. W.D. Bhengu	4	1	5
5.	Cllr. N. Jojozi	3	2	5
6.	Cllr. N. Mavuka	3	2	5
7.	Cllr. J.J. Mhlongo	4	1	5
8.	Cllr. M. Mathe	5	0	5
9.	Cllr. P. Nocanda	4	1	5
10.	Cllr. M. White	2	3	5
11.	Cllr. F.A. Rodgers	0	5	5

Table 2.3: *Executive Committee - attendance of Committee Members.*

No.	Member of Committee	Number of Meetings Attended	Number of Meetings Not Attended	Number of Scheduled Meetings
1.	Cllr. M. Sithole	7	3	10
2.	Cllr. N. Thabethe	6	4	10
3.	Cllr. W.D. Bhengu	5	3	10

Table 2.4: *Special Executive Committee - attendance of Committee Members.*

No.	Member of Committee	Number of Meetings Attended	Number of Meetings Not Attended	Number of Scheduled Meetings
1.	Cllr. M. Sithole	2	0	2
2.	Cllr. N. Thabethe	2	0	2
3.	Cllr. W.D. Bhengu	2	0	2

Table 2.5: *Infrastructure, Planning and Development Committee - attendance of Committee Members.*

No.	Member of Committee	Number of Meetings Attended	Number of Meetings Not Attended	Number of Scheduled Meetings
1.	Cllr. M. Sithole	6	3	9
2.	Cllr. M. Mathe	6	3	9
3.	Cllr. F.A. Rodgers	5	4	9

Table 2.6: *Governance Committee - attendance of Committee Members.*

No.	Member of Committee	Number of Meetings Attended	Number of Meetings Not Attended	Number of Scheduled Meetings
1.	Cllr. N. Thabethe	8	1	9
2.	Cllr. J.J. Mhlongo	8	1	9
3.	Cllr. P. Nocanda	6	2	9

Table 2.7: Social Development Committee - attendance of Committee Members.

No.	Member of Committee	Number of Meetings Attended	Number of Meetings Not Attended	Number of Scheduled Meetings
1.	Cllr. W.D. Bhengu	7	2	9
2.	Cllr. N. Jojozi	6	3	9
3.	Cllr. N. Mavuka	7	2	9

Table 2.8: Finance Committee - attendance of Committee Members.

No.	Member of Committee	Number of Meetings Attended	Number of Meetings Not Attended	Number of Scheduled Meetings
1.	Cllr. M. Sithole	4	1	5
2.	Cllr. N. Jojozi	4	1	5
3.	Cllr. F.A. Rodgers	3	2	5

Table 2.9: Special Finance Committee - attendance of Committee Members.

No.	Member of Committee	Number of Meetings Attended	Number of Meetings Not Attended	Number of Scheduled Meetings
1.	Cllr. M. Sithole	1	0	1
2.	Cllr. N. Jojozi	0	1	1
3.	Cllr. F.A. Rodgers	0	1	1

Table 2.10: Local Labour Forum Committee - attendance of Committee Members.

No.	Member of Committee	Number of Meetings Attended	Number of Meetings Not Attended	Number of Scheduled Meetings
1.	Cllr. J.J. Mhlongo	7	3	10
2.	Cllr. N. Jojozi	7	3	10
3.	Cllr. N. Mavuka	3	7	10



Performance Highlights

Working together to render a community driven, economically viable and sustainable services.

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INTRODUCTION

The Greater Kokstad Municipality has continued to provide free basic services and deliver key functions to the community during the 2009/2010 financial year. The programmes and projects are facilitated in order to bring change to all residents, be of assistance to the community and make their lives better.



Social responsibility at the Home of Comfort.

Office of the Municipal Manager

STRATEGIC PLANNING

During the current financial year, the Greater Kokstad Municipality undertook a number of activities to ensure that the strategic planning process is undertaken in time and in compliance with the Municipal Systems Act and the Municipal Finance Management Act.

Table 3.1: Strategic planning workshops.

No.	Details	Attendees	Venue	Date
1.	Councillors Strategic Planning Workshop to deal with the liquidity and cashflow of the Municipality	Councillors, Municipal Manager and Section 57 Managers	Port Edward	10-11 September 2009
2.	Mid-term Budget Review and preparation of Section 72 Report	MANCO	Drakensburg Gardens	13-15 January 2010
3.	Councillors Strategic Planning Workshop	Councillors, Municipal Manager and Section 57 Manager	Drakensburg Gardens	3-5 March 2010
4.	Management Strategic Planning Workshop	MANCO	Giants Castle	14-16 April 2010

PERFORMANCE MANAGEMENT

The Greater Kokstad Municipality has in place a Performance Management Framework adopted by the Council. During the year under review, all Managers on level 4 and above were assessed by various panels and their bonuses were approved by the Council and paid.

Table 3.2: Bonuses paid to Section 57 Managers.

No.	Position Held	Period Covered	Amount Paid
1.	Municipal Manager	01 July 2008 – 30 June 2009	R101 718.75
2.	Chief Financial Officer	01 July 2008 – 30 June 2009	R70 253.27
3.	Executive Manager: Infrastructure, Planning and Development	01 July 2008 – 30 June 2009	R70 253.27
4.	Executive Manager: Corporate Services	01 July 2008 – 30 June 2009	R73 307.75

SPECIAL PROGRAMMES

During the year, the Greater Kokstad Municipality held a number of events and programmes under Special Programmes.

Table 3.3: Special programmes held during 2009/2010 financial year.

No.	Priority Group	Date	Details	Venue	Number of Attendees
1.	Youth	16 June 2009	Provincial Youth Day Celebration	Oval Sportsfield, Kokstad	10 000 from KZN
2.	Youth	28-30 May 2010	Seventh Future Leaders Youth Entrepreneurship, Life Skills and Moral Regeneration Conference	Durban	Five youth members from five wards in GKM area
3.	Children	20 July 2010	Mandela Day	Home of Comfort	400 children
4.	Aged	29 Oct 2009	International Elderly Day	Tuntulwana Community Hall in Bhongweni, Kokstad	
5.	HIV	13 July 2009	Long Walk of Hope	Kokstad	300 people
6.	Sport	5 Sept 2009	Friendly Games between Hibiscus Coast Municipality & GKM	Hibiscus Coast Municipality, Port Shepstone	
7.	Sport	5-7 Dec 2009	KwaNaloga Games	Pietermaritzburg	15 000 people
8.	Sport	15 May 2010	The 2010 Mass Mobilization Campaign	Riverview Stadium, Kokstad	1 500 people
9.	Sport	13 April 2009	The 2009 Easter Tournament	Riverview Stadium, Kokstad	20 teams
10.	Women	August 2009	Women in Business	Community Hall, Kokstad	



Presenting hampers to participants at the Women in Business Seminar.

PUBLIC PARTICIPATION, COMMUNICATION AND CORPORATE IMAGE

Public Participation

A number of public participation events were undertaken during the year, these are as follows:

Table 3.4: IDP Roadshows

Ward	Date	Venue	Time
Ward 6	18 November 2009	Shayamoya Community Hall	10h00
Ward 1	18 November 2009	Horseshoe Community Hall	14h00
Wards 5 & 6	18 November 2009	Thuntulwana Community Hall	17h00
Ward 2	19 November 2009	Kransdraai Community Hall	10h00
Ward 2	19 November 2009	Swartberg	12h30
Ward 2	19 November 2009	Franklin Community Hall	15h00
Ward 4	19 November 2009	Extension 7	17h00
Ward 6	20 November 2009	Pakkies Community Hall	10h00
Wards 3 & 6	25 November 2009	Community Hall (Riverview)	17h00

Table 3.5: Budget Roadshows

No.	Date	Venue	Time
1.	29 March 2010	Kraansdraai (Ward 2)	10h00
2.		Swartberg (Ward 2)	12h00
3.		Franklin (Ward 2)	15h00
4.		Thuntulwana (Ward 5)	17h00
5.	30 March 2010	Horseshoe (Ward 1)	10h00
6.		Shayamoya (Ward 6)	14h00
7.		Extension 7 (Ward 4)	17h00
8.	31 March 2010	Pakkies (Ward 6)	10h00
9.		Thuthuka Ngele	12h00
10.		Supper Room (Ward 3)	17h00
11.	1 April 2010	Supper Room (Chamber, Nafcoc and farmers)	07h30

Table 3.6: Mayoral Imbizo

No.	Date	Activity	Venue
1.	29 April 2010	Mayoral Imbizo	Riverview Stadium, Kokstad

Table 3.7: Ward Committee Meetings

Ward	Meetings Scheduled	Actual Meetings Sat	Dates Meetings Held			
1	4	3	23 October 2009	28 October 2009	22 June 2010	
2	4	–				
3	4	2	24 June 2009	28 July 2009		
4	4	2	29 March 2010	17 May 2010		
5	4	3	8 October 2009	6 April 2010	23 June 2010	
6	4	4	29 July 2009	7 October 2009	2 February 2010	29 April 2010
Total	24	14				

Table 3.8: Community Meetings

Ward	Number of Meetings	Dates Meetings Held			
1	–				
2	–				
3	1	26 January 2010			
4	3	12 November 2009	22 February 2010	18 May 2010	
5	4	31 August 2009	26 November 2009	25 March 2010	29 March 2010
6	4	28 July 2009	22 October 2009	17 May 2010	19 May 2010
Total	12				

Table 3.9: Home Affairs Local Stakeholders Forum Meetings

Number of Meetings	Dates Meetings Held		
3	3 February 2010	19 February 2010	2 June 2010

INTERNAL AUDIT AND RISK MANAGEMENT

The Municipality is expected to conduct an annual assessment of its risks and prepare plans to address risks identified. During the year under review, the risk assessment was conducted by the KZN Provincial Treasury, submitted to the Audit Committee at its meeting held on the 23 November 2009 and adopted by the Council at its meeting held on the 26 November 2009.

For the period under review, the Accounting Officer is satisfied that the internal controls in place are sufficient to deal with all risks identified either through the risk assessment or during the audit of internal controls by the internal auditors.

LOCAL ECONOMIC DEVELOPMENT

The Local Economic Development assist a number of emerging entrepreneurs within the area of Kokstad with infrastructure and equipment.

Table 3.10: Type of support provided to emerging entrepreneurs.

No.	Name of Beneficiary	Type of Support	Nature of Business
1.	Sakhakulunge Co-operative	Infrastructure and baking equipment	Bakery
2.	Vunabathakathi (VBT)	Workshop renovation	Toilet paper manufacturing
3.	Fundisanani Co-operative	Infrastructure and baking equipment	Bakery
4.	Franklin Block Co-operative	Brick making equipment	Brick and block making
5.	Inimba Yabafazi Co-operative	Site allocation and fencing	Brick and block making
6.	Shayamoya Baking Co-operative (to be completed in 2011/12)	Infrastructure and baking equipment	Bakery
7.	New Vision	Agricultural inputs	Community garden
8.	One Home One Garden (120 beneficiaries)	Agricultural inputs	Community garden
9.	Mzimhlophe Co-operative	Printing machinery	Printing and embroidery
10.	Sabelosothando, Franklin, Kraansdrai, Eagerton	Agricultural inputs	Community garden
11.	Military Veterans	Farming training	Farming



SMME's at the Franchise Expo organised by the Municipality.

LEGAL SERVICES

Table 3.11: Schedule of attorneys instructed for the financial year under review

No.	Type	Issue	Name of Attorney	Instruction Date	Completion Date	Address
1	Industrial Relations	Fraud and Corruption (IS Marais)	Messrs. Kubone Attorneys (Prosecutors)	Nov 2009	Pending	
2	Industrial Relations	Fraud and Corruption (IS Marais)	Messrs. Ntshulana Attorneys (Investigators)	Nov 2009	Pending	Ntshulana P.O. Box 1041 Port Shepstone 4240
3	Industrial Relations	Fraud and Corruption (IS Marais)	Messrs. Mdledle Attorneys (Chairperson)	Nov 2009	Pending	Mdledle Attorney P.O. Box 2022 Kokstad 4700
4	Industrial Relations	Gross Dishonesty, Gross Negligence and Disrupting Municipal Project (M Nondabula)	Messrs. Matubatuba and Mchunu-Mzila Attorneys (Chairperson and Prosecutor)	March 2009	Finalised (June 2010)	Mchunu-Mzila P.O. Box 792 Pietermaritzburg 3200
5	Industrial Relations	Gross Dishonesty, Gross Negligence and Disrupting Municipal Project (N Mqikela & K Xorile)	Messrs. Matubatuba and Ntshulana Attorneys (Chairperson and Prosecutor)	March 2009	Finalised (August 2009 and June 2010)	Matubatuba P.O. Box 1864 Matatiele 4730

PLANNING AND DEVELOPMENT

Development Applications

Table 3.12: Breakdown of development applications that were processed.

Details	Development Facilitation Act (DFA)	Rezoning	Subdivision	Special Consent	Relaxations	Road Closure
Received	2	3	13	21	38	1
Approved	2	1	13	21	38	1
Pending	0	2	0	0	0	0

Integrated Development Planning (IDP)

Table 3.13: IDP Representative Forums held during 2009/2010.

No.	Date	Venue
1.	26 October 2009	Mount Currie Inn, Kokstad
2.	11 March 2010	Municipal Manager's Boardroom, GKM Offices
3.	6 May 2010	Municipal Manager's Boardroom, GKM Offices
4.	25 May 2010	Municipal Manager's Boardroom, GKM Offices

Table 3.14: IDP Roadshows conducted during 2009/2010.

Ward	Date	Venue	Time
Ward 6	18 November 2009	Shayamoya Community Hall	10h00
Ward 1	18 November 2009	Horseshoe Community Hall	14h00
Wards 5 & 6	18 November 2009	Thuntulwana Community Hall	17h00
Ward 2	19 November 2009	Kransdraai Community Hall	10h00
Ward 2	19 November 2009	Swartberg	12h30
Ward 2	19 November 2009	Franklin Community Hall	15h00
Ward 4	19 November 2009	Extension 7	17h00
Ward 6	20 November 2009	Pakkies Community Hall	10h00
Wards 3 & 6	25 November 2009	Community Hall (Riverview)	17h00

Table 3.15: IDP Working Session conducted with Ward Committee members.

No.	Date	Venue
1.	12 March 2010	Activity Room, Kokstad Library



IDP Roadshow held in Franklin.

Financial Management Services

EXPENDITURE MANAGEMENT

Details of the Expenditure for the year are included in the Annual Financial Statements in Chapter 5.

REVENUE MANAGEMENT

Details of the Revenue collected during the year are included in the Annual Financial Statements.

CUSTOMER SERVICE

The Greater Kokstad Municipality operates a Customer Care Centre which runs from 07h30 until 10h00 every day. This provides a range of services to the consumers.



BUDGETING, REPORTING AND COMPLIANCE

Table 3.16: Reports and Returns submitted from July 2009 to June 2010.

Details	Jul 2009	Aug 2009	Sept 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010
	M01	M02	M03	M04	M05	M06	M07	M08	M09	M10	M11	M12
S71 Monthly Reports	01/10/2009	01/10/2009	02/10/2009	26/11/2009	04/12/2009	12/01/2010	04/02/2010	05/03/2010	09/04/2010	04/05/2010	08/06/2010	13/07/2010
MFMA Monthly Returns												
AC	10/09/2010	10/09/2010	15/10/2009	11/11/2009	07/12/2009	14/01/2010	09/02/2010	16/03/2010	15/04/2010	05/05/2010	09/06/2010	14/07/2010
AD	10/09/2010	10/09/2010	09/10/2009	10/11/2009	22/01/2010	11/02/2010	09/02/2010	16/03/2010	15/04/2010	05/05/2010	09/06/2010	14/07/2010
OSA	10/09/2010	10/09/2010	10/09/2010	10/11/2009	22/01/2010	22/01/2010	09/02/2010	16/03/2010	15/04/2010	13/05/2010	09/06/2010	14/07/2010
FMG	10/09/2010	10/09/2010	09/10/2009	10/11/2009	22/01/2010	22/01/2010	12/02/2010	15/04/2010	12/04/2010	05/05/2010	11/06/2010	02/08/2010
MSIG	10/09/2010	10/09/2010	09/10/2009	13/11/2009	07/12/2009	22/01/2010	12/02/2010	15/04/2010	12/04/2010	05/05/2010	14/06/2010	02/08/2010
CFA	06/11/2009	06/11/2009	06/11/2009	22/01/2010	22/01/2010	22/01/2010	24/02/2010	15/04/2010	20/04/2010	28/05/2010	14/06/2010	14/07/2010
CAA	11/11/2009	11/11/2009	13/11/2009	02/02/2010	02/02/2010	02/02/2010	16/03/2010	12/05/2010	19/04/2010	19/04/2010	11/06/2010	02/08/2010
INEG	24/02/2010	24/02/2010	24/02/2010	24/02/2010	24/02/2010	24/02/2010	24/02/2010	15/04/2010	12/04/2010	05/05/2010	09/06/2010	14/07/2010
MIG	23/02/2010	23/02/2010	23/02/2010	23/02/2010	23/02/2010	23/02/2010	23/02/2010	15/04/2010	12/04/2010	05/05/2010	11/06/2010	02/08/2010
MFMA Quarterly Returns			Q1			Q2			Q3			Q4
BM			09/10/2009			14/01/2010			07/04/2010			12/07/2010
LTC			09/10/2009			14/01/2010			07/04/2010			12/07/2010
MFMI			09/10/2009			13/01/2010			07/04/2010			12/07/2010
ME			09/10/2009			13/01/2010			07/04/2010			12/07/2010

Details	Jul 2009	Aug 2009	Sept 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010
	M01	M02	M03	M04	M05	M06	M07	M08	M09	M10	M11	M12
MFMA Six Monthly Returns												
COM						14/01/2010						12/07/2010
VAT Returns												
	26/08/2009	25/09/2009	23/10/2009	25/11/2009	21/12/2009	25/01/2010	24/02/2010	23/03/2010	23/04/2010	27/05/2010	02/07/2010	31/07/2010

Bid Specification Committee Meetings

Eight meetings were held on the following dates:

- 5 August 2009
- 7 August 2009
- 30 September 2009
- 19 October 2009
- 8 March 2010
- 22 April 2010
- 17 May 2010
- 31 May 2010

Bid Evaluation Committee Meetings

Thirteen meetings were held on the following dates:

- 7 July 2009
- 4 August 2009
- 12 August 2009
- 22 September 2009
- 12 October 2009
- 24 November 2009
- 25 November 2009
- 28 January 2010
- 3 February 2010
- 1 April 2010
- 19 April 2010
- 17 June 2010

Bid Adjudication Committee Meetings

Ten meetings were held on the following dates:

- 16 July 2009
- 2 September 2009
- 29 September 2009
- 22 October 2009

- 17 December 2009
- 3 February 2010
- 15 February 2010
- 8 March 2010
- 14 May 2010
- 23 June 2010

Bids Awarded 2009/2010

Table 3.17 shows the results of the bids that were awarded and approved by the Adjudication Committee of the Greater Kokstad Municipality during the 2009/2010 financial year.

Table 3.17: Bids awarded and approved during 2009/2010.

Bid Number	Name of Project	Service Provider	Date Awarded	Value of Project
GKM 05/09	Alienation of council owned property	The Apostolic Faith Mission	20 July 2009	R52 440.00
19/09	In-house training for solid waste management	Enviro-Fill Waste Facility Management Services	21 July 2010	R169 290.00
14/08	Rehabilitation of Kokstad Phase 3	Pondo Civils CC / Dokose Construction CC JV	21 July 2009	R13 101 405.73
GKM 06/09	Supply and delivery of the Mayoral Vehicle	The Motique CC	21 July 2009	R382 034.00
GKM 07/09	Rehabilitation of Kokstad Phase 4	Xesibe Construction/ Anvisda Plant & Civils JV	30 September 2009	R13 686 617.96
GKM 08/09	Internal Audit	Umnotho Business Systems	1 March 2010	R500 000.00
GKM 09/09	Land development – Caravan Park	Pending	Pending	Pending
GKM 10/09	Alienation of council owned residence in Murray Street	Individual	4 September 2009	Amount ranging from R
GKM 03/10	Security Management	» Elite Security » Zincume Mangeni JV » Vulture Security » Caculama Private Inv.	17 June 2010	R611 859.48 R626 400.12 R518 399.76 R454 667.76



Rehabilitation of Barclay Street.

Infrastructure, Planning and Development

PMU AND CIVIL ENGINEERING

The IPD undertook a number of projects during the year.

Table 3.18: Planning and development of projects during 2009/2010.

No.	Name of Project	Number of Units	Value of Project	Status of Project
1.	Upgrading of Murray Park Stadium Phase 2	1	R1 927 961.80	100% Complete
2.	Rehabilitation of Bhongweni Stadium	1	R1 401 120.40	100% Complete
3.	Rehabilitation of Kokstad Roads Phase 3	3.5km	R14 846 361.54	96%
4.	Rehabilitation of Kokstad Roads Phase 4	4.5km	R15 045 274.05	49%
5.	Upgrading of Shayamoya Taxi Route	3.8km	R10 781 850.00	100% Complete
6.	Bhongweni Car Wash	1	R198 000.00	100% Complete
7.	Polar Park Bridge	1	R750 000.00	100% Complete
8.	Placing of infrastructure in Bhongweni Home 2010	1	R2 215 500.00	Tender stage (Contractor)
9.	Horseshoe Road	3.2km	R3 240 000.00	100% Complete
10.	Extension 7 Sportsfield	1	R350 000.00	Under construction

HOUSING

Table 3.19: Planning and development of housing projects during 2009/2010.

No.	Name of Project	Number of Units	Value of Project	Status of Project
1.	Franklin Housing Project	450	R232 835.00	Planning Stage
2.	Makhoba	1 400	R75 600 000.00	Construction of Infrastructure and Services
3.	Willowdale	27	R1 296 000.00	Planning Stage

ELECTRICITY

Table 3.20: Electrical incidents dealt with per quarter during 2009/2010.

No.	Incident	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Total
1.	Application received for new electricity connections	22	—	—	—	22
2.	New pre-payment meters installed	26	26	26	25	103
3.	Change from credit to pre-paid meters	22	22	22	22	88
4.	New credit meters installed	2	—	—	—	2
5.	Meters checked for tampering	29	—	—	—	29
6.	Change faulty meters	22	22	22	24	90
7.	LV Faults attended	618	618	618	617	2 471
8.	MV Faults attended	58	58	58	59	233
9.	Disconnections and reconnections	85	85	85	101	356
10.	Meters sealed	26	26	26	25	103
11.	MCB trips attended	81	81	81	80	323
12.	Street lighting faults	27	—	—	—	27
13.	Poles replaced (9 metres)	18	—	—	—	18
	Total	1 036	938	938	937	3855

BUILDING CONTROL

Table 3.21: Illegal building notices and building fines issued during 2009/2010.

Location	Stopwork Notices	Building Fines
Bhongweni	25	6
Extension 7	2	0
Horseshoe	18	18
Kokstad Central	52	24
Shayamoya	56	17
Total	153	65

Table 3.22: Applications for rates clearance handled during 2009/2010.

Residential	Commercial	Farms	Total
94	7	19	120

Table 3.23: Building plans dealt with during 2009/2010.

Description	Additions and Alterations	New Dwellings	Granny Flats and Outbuildings	Boundary Walls	Flats	Other	Total
Submitted	50	34	8	43	1	13	149
Approved	27	21	2	21	1	13	85
Not Approved	23	13	6	22	0	0	64

Table 3.24: Applications for relaxation certificates handled during 2009/2010.

Location	Submitted	Approved	Not Approved
Bhongweni	7	3	4
Extension 7	1	1	0
Horseshoe	1	1	0
Kokstad Central	11	5	6
Shayamoya	7	1	6
Total	27	11	16

Table 3.25: Occupational certificates issued during 2009/2010.

Details	Bhongweni	Extension 7	Horseshoe	Kokstad Central	Shayamoya	Total
Submitted	0	23	0	8	0	31

Table 3.26: Breakdown of building fines issued per quarter during 2009/2010.

Details	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Total
Number of fines	3	0	15	33	51
Penalties Revenue	R6 500.00	R0.00	R109 300.00	R57 500.00	R173 300.00

Social Development

PUBLIC FACILITIES AND SOCIAL AMENITIES

Pound Management

Table 3.27: Details of animals impounded per quarter during 2009/2010.

Details	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Total
Number of animals impounded	87	122	108	111	428
Revenue generated	R8 050.00	R11 348.70	R10 855.00	R13 168.00	R43 421.70

Hawkers Management

Table 3.28: Management of hawkers during 2009/2010.

Category	Total Number	Amount Paid
Taxi Rank stalls	31	R28 115.12
Street vendors	45	R28 542.00
Total	76	R56 657.12

Community Halls

Table 3.29: Income generated from use of community halls during 2009/2010.

Description	Tuntulwana Hall	JJ Mhlongo Hall	Community Hall	Shayamoya Hall	Town Hall	Total
Revenue generated	R8 021.00	R2 810.00	R26 036.00	R355.00	R2 440.00	R39 642.00

Handing over trees as part of the Going Green campaign.



PUBLIC AMENITIES AND PARKS

Cemeteries

Table 3.30: Internments per quarter during 2009/2010.

Details	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Total
Adults - caskets	5	7	6	5	23
Adults - ordinary	35	48	33	42	158
Indigents	26	34	29	32	121
Children	9	12	11	12	44

Library Services

Table 3.31: Circulation of library material during 2009/2010.

Material	Bhongweni Library	Kokstad Library
Books	54 312	49 548
Periodicals	4 705	3 038
Audio books	—	147
Compact disks (CD's)	835	1 739
DVD's	682	6 196
Videos	—	272
Browsers	21 413	34 544
Total	81 947	95 484

Table 3.32: Membership at libraries during 2009/2010.

Membership	Bhongweni Library	Kokstad Library
Adults	12 896	26 557
Youth	10 840	3 955
Juniors	14 078	12 333
Total	37 814	42 845

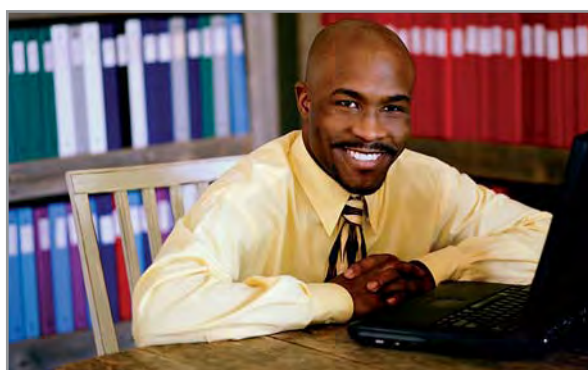
Table 3.33: Financial implications arising from library activities during 2009/2010.

Details	Bhongweni Library	Kokstad Library
Fines	R204.55	R843.00
Membership	R0.00	R1 364.00
Photocopying and printing	R1 363.54	R1 154.80
Internet	R552.50	R0.00
Lost Books	–	R676.56
Total	R2 120.59	R4 038.36
Expenditure	R1 994.60	–
Revenue generated	R125.99	R4 038.36

Since the Bhongweni Library Internet and Computer Training Programme commenced in July 2009, 184 learners have received the necessary training.

Table 3.34: Gender breakdown of participants involved in the training programme.

Details	Females	Males
Xolo-Xolo Students	74	46
Disabled Person	1	1
Adults	8	7
Youth	28	19
Number using Internet	20	25
Number dropped out	4	3
Total Number of People Trained	184	
Total Number of People using Internet	45	



WASTE MANAGEMENT

Table 3.35: Waste removal undertaken per quarter during 2009/2010.

Details	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Total
Skip Bins Removed	755	784	779	799	3 117
Cages Emptied	349	360	337	394	1 440
Total	1 104	1 144	1 116	1 193	4 557

PROTECTION SERVICES

Table 3.36: Breakdown of traffic and licensing issues dealt with per quarter during 2009/2010.

Details	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Total
Number of vehicles tested	347	373	332	379	1 431
Certificates of Roadworthiness (full tests)	347	373	332	379	1 431
Certificates of Roadworthiness (refers)	172	173	166	206	717
Certificates of Roadworthiness (issued)	174	200	168	173	715
Applications for Learner's License	1 386	1 064	991	1 095	4 536
Learner's Licenses Failed	801	610	555	625	2 591
Learner's Licenses Passed	585	454	436	475	1 950
Application for Driver's License	1 466	1 720	1 348	1 158	5 692
Driver's Licenses Failed	1 144	1 317	950	888	4 299
Driver's Licenses Passed	322	403	398	270	1 393



Traffic officer checking driver's licenses and roadworthiness of the vehicle.

DISASTER MANAGEMENT, FIRE AND RESCUE SERVICES*Table 3.37: Breakdown of incidents dealt with per quarter during 2009/2010.*

Incident		First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Total
1.	Grass fires	280	3	7	65	355
2.	Motor vehicle accidents	11	15	12	7	45
3.	House fires	2	3	4	1	10
4.	Landfill site fires	3	6	3	9	21
5.	Shack or informal settlement fires	4	3	6	2	15
6.	Pedestrian accidents	1	2	2	0	5
7.	Vehicles on fire	2	1	2	2	7
8.	Drownings - children	3	0	2	0	5
9.	Animals rescued	2	3	0	0	5
10.	Fire belts conducted	20	0	0	25	45
11.	Fire Awareness Campaigns	15	0	0	20	35
12.	Pitching of tents	11	12	20	10	53
13.	Snow call-outs	1	0	0	2	3
14.	Hydrants cleaned	11	9	17	0	37
15.	Inspections for fire safety compliance	0	9	10	0	19
16.	Other call-outs	12	10	5	3	30
17.	Assessments for disaster intervention	9	4	11	1	25
Total		387	80	101	147	715

Personnel of the GKM Fire and Rescue Services.

INDIGENT SUPPORT PROGRAMME

Table 3.38: Monthly breakdown of households receiving support and expenditure.

Months	Households Benefitting: Electricity	Households Benefitting: Refuse	Total Number Households Approved	Electricity Claimed (Rands)	Electricity Claimed (Units)	Refuse Claimed (Rands)	Total Amount Claimed (Rands)
July - September 2009	2 173	2 958	2 958	R288 182.74	32 850	R138 079.44	R426 262.18
October 2009	2 456	2 958	2 958	R154 854.44	175 090	R138 079.44	R292 933.88
November 2009	1 869	2 958	2 958	R95 028.78	108 350	R138 079.44	R233 108.22
December 2009	2 038	2 958	2 958	R90 120.36	303 050	R138 079.44	R228 199.80
January 2010	2 450	2 958	2 958	R108 339.00	122 500	R138 079.44	R246 418.44
February 2010	2 732	2 958	2 958	R120 809.04	136 600	R138 079.44	R258 888.48
March 2010	2 508	2 958	2 958	R110 903.76	125 400	R138 079.44	R248 983.20
April 2010	2 601	2 958	2 958	R115 016.22	130 050	R138 079.44	R253 095.66
May 2010	2 242	2 958	2 958	R99 141.27	112 100	R138 079.44	R237 220.71
June 2010	2 035	2 958	2 958	R89 987.70	101 750	R138 079.44	R228 067.14
Total				R1 272 383.31			R2 653 177.71



Corporate Services

LAND ADMINISTRATION

Management of Municipal Properties/Real Estate

Table 3.39: Properties leased out by the Municipality during 2009/2010.

Number of Lease Agreements	Period of Lease (Min/Max)	Rental (> R100 but < R999)	Rental (> R1000 but < R4 000)	Escalation (%)
32	Minimum - 12 months & Maximum - 10 years	Minimum = R9.50 Maximum = R800.00	Minimum = R1 482.00 Maximum = R3 563.55	0 – 10%

Table 3.40: Properties owned by the Municipality.

Number of Properties Registered in favour of Municipality	Number of Worship Sites in Process of being Transferred to Beneficiaries	Number of Residential Sites in process of being Transferred to Beneficiaries	Other Sites being Disposed	Number of Staff Houses: Leased to Staff Members
212	7	16	Industrial - 1 School - 1	27

ADMINISTRATION

Management of Records

Table 3.41: Circulation of internal and external electronic correspondence.

Department	Completed	Outstanding	Total Routed
Corporate Services	407	89	496
Financial Services	701	170	871
Infrastructure, Planning and Development	250	143	393
Municipal Manager's Office	196	270	1 231
Mayor's Office	40	143	183
Social Development	432	289	721
Total Routed			3 895
Total Scanned and Archived from February to 22 June 2010			5 850

Table 3.42: Circulation of internal and external manual correspondence.

No.	Type of Document	Sub-function	Corp. Serv.	Fin. Serv.	Social Dev.	Infra., Plan. & Dev	MM Office	Political Offices		Total
								Mayor	Speaker	
1.	Internal Correspondence	To	115	62	100	63	286	10	15	651
		From	85	50	39	57	65	14	290	600
2.	External Correspondence	Incoming Mail	257	316	85	235	829	163	36	1 921
		Incoming Faxes	176	330	43	27	361	64	7	1 008
		Outgoing Mail	551	1 160	6 791	161	154	0	0	8 817
		Outgoing Faxes	244	454	69	28	4	6	0	805
3.	Number of Documents Filed	Internal (green control sheet)	71	33	49	57	43	1	12	266
		External (yellow control sheet)	294	597	66	99	559	73	39	1 727
		Resolutions (pink control sheet)	270	177	106	290	207	0	0	1 050
4.	Meeting Resolutions	Exco Circulated	15	10	14	30	12	0	0	81
		Exco Returned	15	11	0	22	11	0	0	59
		Council Circulated	125	92	99	205	191	0	0	712
		Council Returned	130	74	67	135	129	0	0	535

Fleet Management

Table 3.43: Vehicles leased as at 30 June 2010.

No.	Contract Number	Number of Vehicles Leased	Total Rental (Rands)	Start Date	Period	Contract	Department
1.	C. 35	1	R4 034.71	12/10/06	5 yrs	Avis	Office of the Municipal Manager
	C. 35	1	R2 602.24	26/06/07	4 yrs	Avis	Corporate Services
2.	C. 35	16	R44 198.75	2006 & 2007	3 to 5 yrs	Avis	Infrastructure, Planning & Development
	C. 106	4	R26 100.00	01/05/09	3 yrs	Mount Currie Tractors	Infrastructure, Planning & Development
3.	C. 35	3	R10 747.91	2006 & 2007	4 to 5 yrs		Social Development
5.	C.8	3	R6 795.03	09/11/2006	4 yrs		Social Development

INFORMATION, COMMUNICATION AND TECHNOLOGY (ICT)***Fault Management****Table 3.44: Faults attended to from July 2009 to June 2010.*

Details	Jul 2009	Aug 2009	Sept 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010
Number of Faults	61	146	69	76	91	128	63	77	48	76	144	103

Telephone Management

Telephone costs were monitored and found to be consistent.

Table 3.45: Telephone costs for the period July 2009 to June 2010.

Month	Payments to Telkom
July 2009	R85 926.56
August 2009	R94 772.74
September 2009	R76 888.28
October 2009	R77 768.46
November 2009	R79 957.97
December 2009	R79 957.97
January 2010	R76 445.15
February 2010	R81 240.42
March 2010	R81 240.42
April 2010	R76 972.10
May 2010	R79 725.94
June 2010	R79 072.77



Table 3.46: Summary of occurrences when back-ups of management systems were completed.

Month	File & Exchange	Munsoft	Cash-power/Suprema	Cat	Hard Cat	VIP	Telkom	Orbit
July 2009	None	None	None	None	None	None	N/A	N/A
August 2009	None	None	None	None	None	None	N/A	N/A
September 2009	08/07/09	02/09/09	02/09/09	16/09/09	04/09/09	18/09/09	10/09/09	N/A
October 2009	19/09/09	06/10/09	13/10/09	11/09/09	19/10/09	02/10/09	28/09/09	N/A
November 2009	19/09/09	06/10/09	13/10/09	11/10/09	19/10/09	02/10/09	28/09/09	N/A
December 2009	14/11/09	Ongoing	Ongoing	05/01/10	04/01/10	06/01/10	05/01/10	N/A
January 2010	26/01/10	25/01/10	Ongoing	05/01/09	25/01/10	25/01/10	25/01/10	N/A
February 2010	22/02/10	19/02/10	Ongoing	19/02/10	19/02/10	19/02/10	19/02/10	N/A
March 2010	22/02/10	19/02/10	Ongoing	19/02/10	19/02/10	19/02/10	19/02/10	N/A
April 2010	06/04/10	06/04/10	Ongoing	06/04/10	06/04/10	06/04/10	06/04/10	N/A
May 2010	19/05/10	30/04/10 07/05/10 14/05/10 21/05/10	Ongoing	04/05/10	19/05/10	04/05/10	04/05/10	N/A
June 2010	19/05/10	28/05/10 04/06/10 11/06/10 18/06/10	Ongoing	08/06/10	08/06/10	08/06/10	08/06/10	N/A